



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

Serving DeKalb, LaGrange, Noble and Steuben Counties
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PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

BOARD OF DIRECTOR'S MEETING

Location: District Office

Tuesday, August 9th, 2016

6:00 P.M.

Agenda

- 6:00 p.m. Call to Order
- 6:05 p.m. Minutes of April 12th & June 14th, 2016
- 6:10 p.m. Treasurer's Report/Registry of Claims
- 6:20 p.m. Executive Committee Report:
 - First Draft FY 2017 Budget for review (mark-up) and adoption.
 - Adopt Resolution 2016 – 2 Internal Control Policy
 - Programs, Projects and Operations:
 - LagCC
 - SteubenCC Phase II Construction
 - Dekalb Storm Water Management/Screening Project.
 - Kendallville Drop-off/Compost Site
 - Composting/HHW program/ops. Staffing etc.
- 6:45 p.m. Other Items Pending:
- 6:50 p.m. Public Comment
- 7:00 p.m. Adjourn





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Northeast Indiana Solid Waste Management District Board of Directors Meeting August 9, 2016

The Northeast Indiana Solid Waste Management District Board of Directors meeting was called to order by President Ron Smith at 6:30 pm. A quorum was present for this meeting.

Board Members Present: Ron Smith, Jackie Rowan, Gary Leatherman, Mayor Norm Yoder, Terry Martin, Todd Fiandt, Harold Gingerich, James Dazey, Steve Brown & Wil Howard.

Board Members Absent: Mayor Richard Hickman, Bill VanWye, Juan Arroyo, Yvonne Eash, Bernie Lawson, Mayor Patty Fisel.

District Attorney: None

Public Present: James Smith; Republic Services

Staff Present: Steve Christman, Thomas Kirkton and Ashley Howe

Minutes: **ACTION ITEM #1 – A motion to approve the April 12th, 2016 & June 12th, 2016 Executive Committee minutes was made by Terry Martin. Motion seconded by Harold Gingerich. Motion carried 10 yeas and 0 nays.**

TREASURER’S REPORT AND REGISTRY OF CLAIMS: Steve Christman reviewed the Treasurer’s Report and Claims dated August 9, 2016. **ACTION ITEM #2 – A motion to approve the reports was made by Jackie Rowan and seconded by Gary Leatherman. Motion passed 10 yeas and 0 nays.**

ADOPT FY 2017 BUDGET: **ACTION ITEM #3 – A motion to adopt FY 2017 Budget was made by James Dazey and seconded by Mayor Norman Yoder. Motion passed 10 yeas and 0 nays.**

ADOPT Resolution 2016 – 2 Internal Control Policy: **ACTION ITEM #4 – A motion to adopt Resolution 2016 – 2 was made by Harold Gingerich and seconded by Terry Martin. Motion passed 10 yeas and 0 nays.**



Executive Report:

First Draft FY 2017 Budget for review (mark-up) and adoption – Steve informed the board that the budget was almost identical to 2016 aside from a 3% pay raise for fulltime employees.

Adopt Resolution 2016 – 2 Internal Control Policy – Steve would like Resolution 2016 – 2 to be adopted during our meeting tonight. He explained that it is state drafted he just filled in the information for our district.

Programs, Projects & Operations:

LaGCC – Engineers are continuing to work on a building bid doc for pull barn. After the document is complete we will bid.

Steuben Convenience Center – Phase II should be completed within the next couple of weeks.

DeKalb Storm Water Management/Screening Project -

Kendallville Drop-off/Compost Site – We will be moving our drop off unit and gate because a new school will be moving in within the next couple of years. Steve believe this site will also become the Noble County Convenience Center in the future.

Composting/HHW Programs/Ops. Staffing etc – Steve mentioned briefly about Pam DeCamps retirement and how with her retirement we are taking the time to make some changes. Our education programs will be having webinars, HHW is now by appointment only, and we will be doing our batteries different from how we have in the past. We have not yet hired anyone for Pams position and we have it on hold until Steve figures out what position he will be hiring for.

Other Items Pending: Ron Smith asked if we would consider moving fullboard meeting to 6:00PM instead of 6:30PM so we are not wasting time in between meetings. The board agreed to try it out the next few months. We decided as a board that we will have no September meetings.

Adjournment: ACTION ITEM #5 – James Dazey moved to adjourn the meeting at 7:15 pm. Motion seconded by Gary Leatherman. 10 yeas, 0 nays Meeting adjourned.